



GARWARE CLUB HOUSE

(A Company Incorporated u/s 8 of Companies Act, 2013)

CIN No. : U92100MH1993NPL071488

Regd. Office : Wankhede Stadium, 'D' Road, Churchgate, Mumbai - 400 020.

Tel.(Off): 022 4332 33 00 / 33 / 2285 44 44 / 2281 27 23

E-mail: info@garwareclub.co.in • Website: www.garwareclub.co.in

Application Form No. _____

Date : _____

APPLICATION FORM FOR RESERVATION OF BANQUET HALL

Mem/Asso Name _____ Mem/Asso. No. _____

Landline No. _____ Mobile No. _____ Email Id : _____

Member's PAN _____

Name of Representative _____ Mobile No. _____

Type of Function _____

The Administration Executive,
Garware Club House,
Mumbai - 400 020.

I wish to arrange a Breakfast / Lunch / Tea Party / Dinner in the Banquet Hall, as detailed below :-

Payment of advance of ₹ _____ by Cash/Cheque No. _____ dated _____
₹ _____ by Cash/Cheque No. _____ dated _____
₹ _____ by Cash/Cheque No. _____ dated _____
₹ _____ by Cash/Cheque No. _____ dated _____

Venue : Banquet Hall

Date of Party _____

Hall No. 1 _____	No. of persons _____	Timings : From _____ To _____
Hall No. 2 _____	No. of persons _____	Timings : From _____ To _____
Hall No. 3 _____	No. of persons _____	Timings : From _____ To _____
Hall No. 4 _____	No. of persons _____	Timings : From _____ To _____
Hall PPH _____	No. of persons _____	Timings : From _____ To _____

Sr. No.	Particulars	Rs.	P
1	Hire Charges		
2	Catering Charges only		
3	Corkage Charges		
4	Electricity Charges		
5	Deposit		
	TOTAL		

I agree that I will abide by the terms and conditions as specified on the reverse side of this form, Club House Memorandum and Articles Of Association, Rules and instructions and directions given by the Club Management from time to time.

Verified By _____

Booking Confirmed by _____

Signature of Member / Associate _____

N.B. [a] In the event of Test Match or First Class Cricket Match to be played at the Wankhede Stadium, reservation of Banquet Hall/s stands cancelled.

[b] In case the Banquet Hall/s is/are required by the Club House for any function, event, the booking of Banquet Hall/s may be cancelled.

[c] Playing Bands/Dhol in the Club House premises is not permitted.

[d] In case, the Party/Function to be held within the period of 10 days of the booking, full payment for hire charges as well as Catering and other charges are to be paid In Advance. In other cases, Catering and other charges are to be paid 15 days before the date of Party/Function.

[e] The Balance payment on account of additional catering Charges and other charges has to be paid before the conclusion of the party / function by the member or his representative.

Receipt No.	Date	Amount ₹	Sign of Staff
1 _____	_____	_____	_____
2 _____	_____	_____	_____
3 _____	_____	_____	_____
4 _____	_____	_____	_____

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TERMS AND CONDITIONS FOR RESERVATION OF BANQUET HALL

1. Any Member/Associate wishing to make reservation of the Banquet Hall for Snacks / Lunch / Dinner / Party / Meeting should read the procedure and charges being levied by the Club House and then fill up the form well in advance, and pay hire charges in advance and pay the Catering Charges 15 days' before the date of the Party. The booking for the next year will commence from 1st February.
2. Charges for the Banquet Hall of the Club House are for three hours or any part thereof. If it is required for longer than three hours or any part thereof, further charges for every three hours will be levied. However, the booking may be extended for one hour on payment of prescribed charges for one hour on the same day, only if there is no booking for next session or previous session.

CANCELLATION:

3. a) In case of Notice for Cancellation of Booking in writing duly signed by the Member is received within 30 days from the date of booking, the entire amount towards Hire Charges of booking shall be forfeited/charged.
b) In case of notice for Cancellation of Booking in writing duly signed by the Member is received between 31st day and 90 days prior to the date of booking, 50% of Hire Charges of booking will be charged towards cancellation.
c) In case of Notice for Cancellation of Booking in writing duly signed by the Member is received, 90 days prior to the date of Banquet Hall booking (excluding the date of booking), full amount of Hire Charges will be refunded.
4. If the Party is delayed beyond 11.00 p.m. and is over before 12 midnight, Rs.5,500/- or fixed by committee from time to time + Tax per Banquet Hall will be charged and in case, the Party is delayed beyond 12 midnight, but upto 12.30 a.m, the deposit of Rs. 5,500/- or any amount as may be fixed by committee from time to time per Banquet Hall shall be forfeited, in addition to the charges applicable for additional hour/s.
5. No Catering from outside sources will be permitted.
6. Members/Associates hiring Banquet Halls are not permitted to stick any papers, balloons, pictures etc, on the wall, ceiling or curtains. In case of any damage caused to the Property of the Club House, the Administration Executive will recover Compensation for such damages or disfiguration.
7. Members/Associates are not allowed to bring Dogs or any other types of Pets or Animals or birds in the Club House premises.
8. The vehicle/s of the visitor/s to the Banquet Hall will not be permitted to be parked in the complex of the Club House.
9. Members/Associates may be permitted to perform Marriage Ceremony including Havan/Pooja only in the Vessel provided by the Club House in the Banquet Hall.
10. For Cocktail Parties the liquor is to be procured from the Club House stock and the liquor bill is to be settled in cash immediately.
11. The Members/Associates should ensure that the visits of their Invitees shall be restricted to the Banquet Hall/s only and the said invites shall not move around in other areas/sections of the Club House or gather at the Reception area.
12. Playing Dandia Ras in the Club House premises is not permitted. However, playing music including singing inside the Banquet Hall is permitted, provided it does not disturb others. Playing music singing inside private party hall is not permitted.
13. The prevailing Banquet Hall Charges/Menu Charges are subject to the revision from time to time by the Managing Committee of the Club House without any advance notice and they will be liable to pay the increase, if any, on the said Banquet Hall/Menu Charges for their above booking.
14. Prayer & Condolence Meetings are not permitted.
15. The Club House is not responsible for loss of any valuables or any belongings of the Member or his/her Guest attending functions in the Banquet Hall.